



# PROGRESS REPORT

SRF NUMBER 6505  
PROJECT NAME Williston  
Comprehensive and  
Transportation Plan  
STATUS REPORT # 9

DATE - 03/03/10

REPORTING  
PERIOD –  
January 23 to  
March 3, 2010

ROUTE/COPY TO  
- Kent Jarcik  
- Planning Advisory  
Committee

CLIENT – City of  
Williston, ND  
PREPARED BY –  
Cindy Gray  
PROJECT MANAGER - Cindy Gray

## COMPLETED ACTIVITIES THIS PERIOD

Completed Chapters 1, 2, and 3 of Transportation Plan (Existing Conditions, Public Involvement, Goals and Objectives) and in process of completing Chapter 4 (Future Traffic Projections). Completed first QA/QC review of Chapter 1, Existing Conditions.

Completed draft Chapters 1, 2, 3, and 4 of Comprehensive Plan (Existing Conditions, Future Projections, Goals and Objectives, and Public Involvement), and in process of completing Chapter 5 (Plan Elements).

Completed draft of US Highway 2/85 (West Dakota Parkway) Corridor Study and in process of completing first QA/QC review.

Completed Volume/Capacity Ratio calculations and graphics for 2035 ADT projections.

## ONGOING ACTIVITY THIS PERIOD

Transportation Plan – complete Chapter 4 (Future Traffic Projections) and begin Chapter 5 (Future Transportation System Recommendations).

Comprehensive Plan – complete Chapter 5 (Plan Elements) and begin Chapter 6 (Implementation Plan)

US Highway 2/85 Corridor Study – Complete first QA/QC review.

## PROJECTED ACTIVITY NEXT PERIOD

**Transportation Plan** – Complete Chapters 5 and 6 and compile appendices. Complete first QA/QC review. Compile text with figures and appendices and create individual pdfs for each chapter for the purpose of 1) posting on project website and 2) distribution to Planning Advisory Committee members, including NDDOT.

**Comprehensive Plan** – Complete Chapters 5 and 6 and compile appendices. Complete first QA/QC review. Compile text with figures and appendices and create individual pdfs for each chapter for the purpose of 1) posting and project website and 2) distribution to Planning Advisory Committee members.

US Highway 2/85 Corridor Study - Compile document for posting on project website and distribution to Planning Advisory Committee, including NDDOT.

## PROBLEMS ENCOUNTERED/ITEMS OF CONCERN

The project involves portions of the County outside the city limits. In the original scope of work, the Williams County Commission was identified, but not the Planning Commission. Kent and Cindy discussed including the Williams County Planning Commission in the approval process, which could mean an additional meeting or a joint meeting with the City Planning Commission. Further consideration of the approval process occurred at the meeting with County Officials on Friday, October 30th. Joint City/County Planning Commission and City/County Commission meetings were discussed. SRF followed up by preparing a flow chart of the approval process, which was provided to Kent in November, 2009 (see attached).

Length of time needed to arrive at preferred land use alternative and conceptual Hwy 2 alternative took longer than anticipated, so schedule has fallen behind. SRF has fallen behind schedule on completion of documents. Took time to hold off on plan prep after public meeting in September until a meeting could be held with NDDOT in November (in Bismarck at Central Office) due to some conflicting input from the Williston District and Central Office which needed to be resolved and clarified.

**Budget and Scope:** Meeting in Bismarck with NDDOT was an extra meeting and was not in scope or budget for project. Costs of public meeting notification in the Williston Herald and the Shopper have exceeded estimates. Preparation of mailing list and mailing of meeting notifications to Hwy 2 bypass property owners was not included in scope of work or budget. Remaining project budget will need to be carefully monitored to ensure adequate funds are available to complete adoption process.

Regarding the Hagen land west of Williston in the vicinity of Sand Creek – property owner opposition to future roadway extensions was expressed through attorney Jon MacMasters. Both SRF and the city have discussed this with the attorney. In response, SRF ran the 2035 traffic projections without these roadways to ensure no negative impact to US Hwy 2/85 (West Dakota Parkway). The land use plan will continue to show these roadways and the plan should call for corridor preservation, but to address the input from the property owner, the roadways were not included in the final 2035 model run.

## REQUIRED ACTION BY SRF, THE CITY OF WILLISTON, WILLIAMS COUNTY, AND/OR NDDOT

Continue coordination with Jon MacMasters regarding the Hagen Land and get feedback regarding draft plan before going through public hearings.

Review of draft documents when submitted.

Anticipation of dates for Planning Commission review (refer to attached joint city/county review process).

# Williston Comprehensive and Transportation Plans Suggested Approval Process

