



PROGRESS REPORT

SRF NUMBER 6505
PROJECT NAME Williston Comp/Transp
Plan
STATUS REPORT # 2

DATE 02-04-09

REPORTING Through 01-31-09
PERIOD

ROUTE/COPY TO

CLIENT City of Williston, ND
PREPARED BY Cindy Gray
PROJECT MANAGER Cindy Gray

Kent Jarcik
Monte Meiers, P.E.
Paul Benning, NDDOT

COMPLETED ACTIVITIES THIS PERIOD

The following tasks have been completed for the Comprehensive Plan since the last progress report:

- Community Surveys were tabulated and a summary of responses was prepared. A document consisting of written comments from the survey was prepared. Numerous comments were received. The document is over 100 pages in length. A summary of this information was presented to the Planning Advisory Committee in November, and was posted on the project website.
- A summary of the Electronic Facilitation Exercise, showing the results of each group that participated, was presented to the Planning Advisory Committee, and has been posted on the project website.
- A Record of Meeting has been prepared for each of the six Focus Group Meetings, the Public Input Meeting, and the Business Input Meeting.
- The Planning Advisory Committee met in November to review the results of the public involvement process, the land consumption estimates, and the utility analysis. A Record of Meeting is posted on the project website.
- Draft Goals and objectives for the Comprehensive Plan have been prepared, and are being refined prior to discussion with staff and the Planning Advisory Committee.
- Ackerman-Estvold Engineering prepared estimates of the city's need for waste water treatment in order to estimate the amount of property that would be needed for a new sewage lagoon site. Data regarding the ease and cost of providing services to various growth areas around the city was also summarized in a memo. This information is being used in the completion on the land use alternatives.
- SRF participated in a meeting regarding provision of city water to rural water, via conference call, and followed up with recommendations in a memo.
- Draft land use plans are underway, and are expected to be ready for review by the Planning Advisory Committee in February.
- As reported in the previous Progress Report, a draft Chapter has been prepared for Existing Conditions.

The following tasks have been completed for the Transportation Plan:

- The traffic projection model has been completed and calibrated to 2005 ADT volumes and is ready to use for traffic projections.
- Draft goals and objectives for the Transportation Plan have been prepared and distributed to a subcommittee of the Planning Advisory Committee for input.
- A draft chapter has been prepared for Existing Conditions.
- City-wide crash data has been collected, written up, and shown in a graphic.

Hwy 2 West Bypass Corridor Analysis:

- SRF prepared a map identifying issues along the Hwy 2 West Bypass. The map also identified possible changes to the corridor that could resolve some of the issues. Further analysis will be carried out after the traffic volume projections are completed.
- A corridor-specific crash analysis was completed for the corridor, as well as a peak hour level of service analysis for each intersection.
- SRF and Ackerman-Estvold met with a group of city and NDDOT staff to review the Hwy 2 West Bypass Issues and to seek input on the feasibility of early concepts for corridor improvement. A Record of Meeting is posted on the project website.
- Based on edge of curb data from the city's GIS files, some information provided from NDDOT (as-builts were not available), and photographs taken in the field, a base map has been prepared for the Hwy 2 West Bypass. The base map will serve as the starting point for preparing drawings for corridor alternatives.
- Provided input on a proposed development along the west side of the Hwy 2 West Bypass, as the developer was proposing street ROW vacations that may have an impact on the alternatives for this corridor.

ONGOING ACTIVITY THIS PERIOD

- Refinement of Goals and Objectives for Comp Plan.
- Refinement of Goals and Objectives for Transportation Plan.
- Minor adjustments to land consumption projections.
- Completion of land use plan alternatives.
- Phone conference with subcommittee to discuss Goals and Objectives.

PROJECTED ACTIVITY NEXT PERIOD

- Meeting with PAC to review land use plan alternatives.
- Public Forum to gather public input on land use plan alternatives (aiming for early to mid March).
- Further writing of document.
- Selection of a preferred land use plan alternative.

PROBLEMS ENCOUNTERED/ITEMS OF CONCERN

The next Planning Advisory Committee Meeting is likely to be approximately one to two months behind the dates identified in the project schedule. However, this is not likely to cause an overall delay in project completion. If the public forum can occur in March, we should be able to keep the project on track from that point, by refining the preferred land use alternative and having the second public Forum in May as indicated on the project schedule.

REQUIRED ACTION BY THE NDDOT